

IMPORTANT NOTICE

Date: _____

To: _____

_____ and all others in possession

Please be advised that you currently have a Seven Day Notice to Vacate pending. Because of this action, this office will not accept the payment you have tendered. The monies you have tendered are enclosed with this letter to be returned to you.

If you do not vacate the premises before the expiration of the Seven Day Notice to Vacate, eviction proceedings will commence and you will be responsible for any and all costs associated with such proceedings.

Property Manager

I certify that I served a true and correct copy of the foregoing Notice on the above named tenant(s) this _____ day of _____, 20____ at _____ A.M. P.M.

_____ personally serving same upon said tenant.

_____ posting same at the above described premises in the absence of said tenant.

Served by: _____