



Virtual Paralegal Newsletter Magazine™

This Issue:

Volume 5, Date 6/29/10

- Win \$25 Gift Certificate for participating on the VPTC Forum
- Forum Question of the Month
- Facebook and your Virtual Paralegal Business
- Network with other Virtual Paralegals
- Classifieds

[Join the Virtual Paralegal Newsletter Magazine™](#)

WIN \$25 Gift Certificate For your Questions & Comments

Join the Virtual Paralegal Forum. Participate in our “Question of the Month” and get entered into a drawing to win a **\$25 Gift Certificate**.

You will have a chance to win every month from now through
December 2010!

No purchase necessary

It is **FREE** to join the Virtual Paralegal Forum – [Click here to register](#)



The Virtual Paralegal Training Center™
Virtual Paralegal Newsletter Magazine™
<http://virtualparalegaltrainingcenter.com>
inbox@virtualparalegaltraining.com

Virtual Paralegal Forum – Monthly Discussion
Win \$25 just to participate

Dear VPTC Members:

First let me officially say, Thank You for joining The Virtual Paralegal Training Center (“VPTC”).

VPTC was launched in January 2010 after many hours of researching the virtual paralegal business. I became frustrated that there were very little information on the “virtual paralegal” business. I found a wealth of information on the virtual assistant business but very little geared towards paralegals in general. I have decided to create a community where other virtual paralegals and virtual assistants may come together and network to bring about more recognition and respect to our industry.

My goal for The Virtual Paralegal Training Center is to provide training and resources for virtual paralegals to help them start and grow their business; as well as to join forces with virtual assistants to create a community where we can work together virtually as well as we did in the office to meet our mutual clients’ needs.

I hope that as members you will take an active role in the development of the training center to ensure that VPTC provides the training and resources you need to help you grow professionally as well as personally.

As a member of The Virtual Paralegal Training Center you may contribute to the community in various ways, for example:

- Submitting news and articles relevant to the virtual paralegal and virtual law industry.
- Submitting guest Blog posts and tips that is relevant to the virtual paralegal business.
- Interact with other members by submitting discussion questions and giving feedback on the training courses using VPTC member forum.
- If there is a particular subject you would like VPTC to add to our training program, please [email us](#) your questions and topics.



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To get us going I would like to start a new program called the [“Forum Question of the Month.”](#)

How does it work?

- I will post a question or comment relevant to the virtual paralegal business on the Forum for discussion each month.
- You will post your questions or comments in response to the monthly question.
- **To make it more interesting one member of the Forum will win a gift certificate worth \$25.00.**
- This promotion will start in the month of July 2010 and ends December 2010.
- Members of the forum are free to submit and post any question relevant to the virtual paralegal and virtual assistant business for discussion as a part of the “forum question of the month”.
- However, members are encouraged to posts questions, answers, tips, articles at anytime for discussion.
- The winner of the monthly forum question will be posted on the forum as well as in our monthly newsletter.

Forum Question of the Month

Let us get our “Forum Question of the Month started, please introduce yourself and your business and let us know how VPTC can help you start and operate your virtual paralegal or virtual assistant business. [Please click here to post your comments.](#)

Sincerely,

Cordina Charvis
The Virtual Paralegal Training Center

Facebook and your Virtual Paralegal Business

Facebook is considered one of the top networking websites for connecting with friends, family and even making new friends. Facebook is also a very useful tool for promoting your business. It is very easy to get carried away with uploading



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pictures, videos and exchanging jokes and comments with your friends. But as a business owner is it important to always portray a professional image.

Keep in mind that your clients and business associates may check your Facebook page to learn more about you and your business. Keep your Facebook page clean and more importantly monitor what your friends and family post and upload on to your page.

Network with Other Virtual Paralegals

- ✚ [Virtual Paralegal Training](#) – The Virtual Paralegal Training Center ("VPTC") mission is to provide training to virtual paralegals with starting and operating their virtual paralegal business. VPTC provides step by step guidance to virtual paralegals and continuing education for growing their business. [Click here](#) for a list of membership benefits from [The Virtual Paralegal Training Center](#).
- ✚ [Virtual Paralegal Forum](#) – VPTC offers the first virtual paralegal forum where virtual paralegals can network and learn more about the virtual paralegal business. The virtual paralegal forum is **FREE** to join. [Click here to register](#)
- ✚ [Virtual Paralegal Blog](#)- VPTC discusses topics that are of interests to virtual paralegals with starting and growing their business. Topics include but are not limited to confidentiality, software, fees, marketing, conflicts of interests, and paralegal ethics among other things. [Click here to register](#)
- ✚ [Virtual Paralegal Directory](#) -VPTC offers an online directory where virtual paralegals can advertise their services. [Click here to join](#)
- ✚ Join us on Facebook. Click here to become a [VPTC Facebook Fan](#).
- ✚ Follow VPTC on Twitter - [VirtPara](#)
- ✚ [Virtual Paralegal Courses](#) - Click here to view the Virtual Paralegal Training Center Curriculum



Classifieds

[Join the Virtual Paralegal Training Center](#)

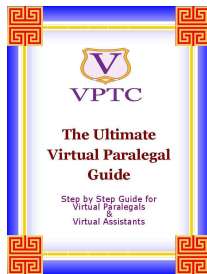
[Click here](#) for a list of membership benefits from The Virtual Paralegal Training Center.

[Virtual Paralegal Directory](#)

Advertise your Virtual Paralegal and Legal Assistant business on the Number One Virtual Paralegal Directory

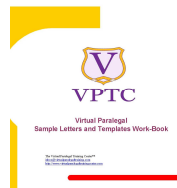
[VPTC Advertising Rates.pdf](#)

VPTC offer advertising opportunities for virtual paralegals at very reasonable rates on our website and in our monthly Newsletter Magazine. [VPTC Advertising Rates.pdf](#)



[The Ultimate Virtual Paralegal Guide - eBook](#)

Step by step guide to starting and operating a virtual paralegal and legal assistant business



[Virtual Paralegal Sample Forms and Templates eBook](#)

Sample forms and templates commonly used by virtual paralegals and legal assistants in their business



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