

This letter template should not be used as a substitute for legal advice. Furthermore, the template has important legal consequences and you should consult with an attorney to discuss its consequences and the proper use of this letter. This template does not create an attorney/client relationship between you and the drafter of the template, and the drafter does not update this template.
.....

Letterhead of Interested Party

Month Day Year

To: Lien Claimant
Lien Claimant Address
City State Zip Code

Re: Lien filed at [Address]

Dear Lien Claimant:

On [date lien filed], you filed a Statement of Claim and Privilege or “Claim of Lien” against property located at the municipal address of [address].

For the following non-exclusive reasons, we dispute that this lien was properly, timely or otherwise legitimately filed:

[list the reasons why the lien is improper].

Please consider this letter a **formal request that the lien be removed by you as per Louisiana Rev. Stat. 9:4833 within ten (10) days** from this request.

Failure to remove the lien within this period will result in the filing of an action against you pursuant to Louisiana Rev. Stat. 44:119 and 9:4833. Under these statutes, if you refuse to remove the lien and we are successful in having the lien removed through the courts, we may be entitled to attorneys’ fees and legal costs associated with such an action.

Further, this letter shall be sufficient to provide you with notice of defects of your claim, and your failure to conduct diligent research regarding these defects and/or remove the lien as requested will be considered bad faith behavior by us.

Best Regards,

Interested Party