

May 18, 2011

Client ABC

Address

RE: **SOCIAL NETWORKING SITES**

Dear Client:

If you belong to a public social networking account such as FaceBook, MySpace, YouTube, Twitter, Google Buzz, etc., we **STRONGLY** recommend that you close it until your case is completely over.

If you choose not to close your accounts, we warn you to use great caution. Whatever you write or post, or have written or posted, will probably fall into the hands of the defense attorney or insurance company. It is now standard practice for them to run computer searches and investigations to obtain information about your personal life. They will try to obtain it without your knowledge or permission. Increasingly, they will demand that you provide them with your account passwords. They will also ask the court to order release of your password information.

If you have such a site, you should immediately verify that all your settings are on PRIVATE (the highest setting possible) and nothing is public. Even with the highest privacy settings, you should only write or post items that cannot be used to hurt you. These sites are open to the public. The law is unclear if or to what extent privacy laws apply.

Our best advice is that you take down your sites until your case is over.

We understand you may decide to keep your site(s). If so, we make the following specific recommendations:

Do Not...

- Allow anyone to become a "friend" on a website like Facebook unless you are absolutely sure you know that person.
- Post any photographs or video of yourself (or enable others to "tag" you)
- Write or disclose anything about your personal life that you would be embarrassed to have a defense attorney use against you in front of a judge and jury
- Send e-mails regarding your case to anyone except your attorneys.

- Send texts regarding your case to anyone except your attorneys.
- Enter insurance websites.
- Participate in blogs, chat-rooms, or message boards.

We have seen an increase in electronic surveillance of these types of accounts and sites by insurance companies, investigators, and defense attorneys. They hope to discover information to embarrass, humiliate or hurt you. They will look for pictures or comments by you or your friends that they can take out of context to prove that your injury is exaggerated or false. We have seen innocent, harmless joking between private "Friends," used and distorted by insurance companies to try to convince a judge and jury that a plaintiff is dishonest.

Be aware that the insurance companies may ask the court to order release of all information contained within your home computers and laptop hard drives regarding the issues we have discussed above. We have seen insurance companies subpoena cell phone records to obtain transcripts from texting. We have seen them subpoena Myspace and other social networking sites.

Asking you to limit your social networking is a great inconvenience. But your case is very important. We cannot protect you fully unless you follow our warnings and instructions.

Finally, our law firm and staff members do use social media. Our policy is not to "friend" our clients until the legal case has concluded. This is because we are in an Attorney-Client relationship with you and need to establish clear boundaries to protect this relationship for so long as your case is active.

If you have any questions or concerns about this, do not hesitate to contact our office.

Very truly yours,

KAREN KOEHLER

I have read this letter and understand that it is important for my case to follow my attorney's advice and take down my social network sites. I understand that if I choose to keep my sites, I must not post anything on them that may be used against me. I also understand that I should not email or text anyone about this case other than my attorneys.

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