

**MEMORANDUM FOR MECHANIC'S LIEN  
CLAIMED BY SUBCONTRACTOR UNDER  
VIRGINIA CODE § 43-7**

..... Circuit Court

.....  
ADDRESS

TELEPHONE NUMBER

..... or .....

TAX MAP REFERENCE NUMBER

PARCEL IDENTIFICATION NUMBER

.....  
NAME OF OWNER

.....  
ADDRESS OF OWNER

.....  
NAME OF GENERAL CONTRACTOR (if any)

.....  
NAME OF CLAIMANT

.....  
ADDRESS OF CLAIMANT

1. Type of materials or services furnished:

.....

2. Amount claimed: \$ .....

3. Type of structure on which work done or materials furnished:

.....

4. Brief description and location of real property:

.....

5. Date from which interest on the above account is claimed: .....

It is the intent of the claimant to claim the benefit of a lien.

..... DATE ..... SIGNATURE OF CLAIMANT .....

**AFFIDAVIT**

State of Virginia,

County or City of ....., to wit:

I, ..... of the county (or city) aforesaid, do certify that  
NOTARY OR OTHER OFFICER  
....., claimant, or ....., agent  
for claimant, this day made oath before me in my county (or city) aforesaid that  
....., owner, is justly indebted to claimant in  
the sum of \$ ..... dollars, for the consideration stated in the foregoing memorandum, and that  
the same is payable as therein stated.

Given under my hand this ..... day of ....., 20.....

.....  
[ ] CLERK [ ] DEPUTY CLERK [ ] NOTARY  
Registration No. .... My commission expires .....

**NOTICE**

To....., owner.

You are hereby notified that ..... general contractor, is indebted to me in the sum of  
..... dollars (\$) with interest thereon from the ..... day of .....,  
20 ....., for work done (or materials furnished, as the case may be,) in and about the construction (or removal, etc.) of a  
..... (describe structure, whether dwelling, store or etc.) which he has contracted to  
construct (or remove, etc.) for you or on property owned by you in the county or city of ....., and  
that I have duly recorded a mechanic's lien for the same.

Given under my hand this ..... day of ....., 20.....

.....  
SIGNATURE OF SUBCONTRACTOR

This instrument was admitted to record ..... at .....  
DATE TIME

....., Clerk by ....., Deputy Clerk