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**ESTABLISHING A BUSINESS ENTITY IN SLOVAKIA**

**ILN CORPORATE GROUP**



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## ESTABLISHING A BUSINESS ENTITY IN SLOVAKIA

### 1. Types of Business Entities

The currently available local corporate structures for conducting business are:

- General partnership
- Limited partnership
- Limited liability company
- Joint-stock company
- Simple joint-stock company
- Branch office
- A Cooperative

#### 1.1 Description of the types of entities available in each jurisdiction through which to conduct business

While the liability of the members of partnerships for the debts of the company is, in general, unlimited, the other corporate structures offer limited liability for the shareholders. For this reason, the most frequent company types are the Limited liability company (“LLC”) and the Joint-stock company (“JSC”). Simple joint-stock company is becoming increasingly popular “start-up” company structure.

##### 1.1.1. Limited liability company

A Limited liability company (Sk. “*spoločnosť s ručením obmedzeným*”) is the most common form of commercial company in Slovakia.

A limited liability company may be founded by one or more (up to 50) individuals or companies irrespective of their nationality. A company with a sole member cannot be the sole member of another company (chaining ban). An individual may be the sole member of up to three companies. This rule also applies to foreign LLCs or individuals. The company cannot be

established by a founder with tax, customs duty or social insurance arrears, unless a consent of the respective authority is issued. Moreover, LLC also cannot be established by a person recorded as a debtor in the Register of issued enforcement authorisation. This does not apply to foreign companies or individuals.

The minimum capital requirement for an LLC is EUR 5,000 and the minimum contribution of each shareholder is EUR 750. If the company has a sole founder, the registered capital must be paid up in full before it is registered in the Commercial Register. If there is more than one founder, at least 30 per cent of each member’s contribution to the registered capital, and overall, at least 50 per cent of the minimum registered capital must be paid up before registration in the Commercial Register.

Monetary or non-monetary (in-kind) contributions are allowed, namely real or movable property, certain intangible assets, and existing and documented due debts. The value of in-kind contributions is subject to an official valuation and these contributions must be fully paid up before the registration of the LLC in the Commercial Register.

However, it is advisable to count on a reasonable starting amount for the registered capital for financing the launch of the business and thus avoiding the application of the insolvency or statutory economic crisis test from the very beginning.

##### 1.1.2. Joint-stock company

A Slovak joint stock company (Sk. “*akciová spoločnosť*”) is similar to other European joint-stock companies.

Joint stock companies may be established by one or more legal entities or by two or more



individuals (resident or non-resident) and may have a public or private form. A JSC whose shares (or some of them) have been listed on the stock exchange in any EEA member state is considered a public joint stock company.

The minimum registered capital for a JSC, regardless of the method of establishment, is EUR 25,000 (except for institutions such as banks, investment companies, securities dealers, and management companies, whose minimum registered capital must usually be significantly higher).

Shares are securities which give rights to shareholders to participate in the company's management, and to share in the profit and liquidation balance. Shares are issued in either registered (Sk. "*akcie na meno*") or bearer (Sk. "*akcie na doručiteľa*") form.

Registered shares may be issued as certified/paper form (Sk. "*listinné*") or book-entry (Sk. "*zaknihované*") securities, whilst bearer shares are issued in book-entry form only.

Generally, shares are freely transferable. However, the articles of association may restrict (but not prohibit completely) the transferability of registered shares (not bearer shares) to specific cases.

## 2. Steps and Timing to Establish

The aim of this section is to give a brief general overview of the necessary steps for the incorporation of a capital company (e.g., LLC or JSC) in Slovakia.

Generally, a company is established in two steps: i) by founding the company by adopting a foundation document, and ii) by registering the company with the Commercial Register.

After executing the foundation document (i.e. in the period between its foundation and registration) the company does not yet legally

exist; in other words, it does not have legal personality and it cannot acquire rights or obligations except for some specific circumstances.

The company's founders must authorize a person to administer the paid-up capital before registering the company. The administrator, often one of the founders or a bank, is obliged to take custody of the founders' contributions. In addition, they are obliged to provide a written statement on how much capital has been paid up, which must be attached to the application for registration in the Commercial Register. Upon establishing the company, these deposits become the property of the company, which may from that moment on freely dispose of them.

To carry out business activity, the company must obtain the corresponding business licence, namely a trade licence or other licence under special regulation. A trade licence, being the most common business licence, is certified by an extract from the Trade Register held by the Trade Licensing Office. The company acquires the trade licence, in the extent of the registered scope of business, upon incorporation.

Each newly founded company acquires a legal capacity of their own upon incorporation, i.e. registration with the Commercial Register. An application for registration in the Commercial Register must be filed within 90 days of the company's foundation, or from the date of delivery of a document establishing a trade licence or other business licence. In the Slovak Republic, the Commercial Register is administered by eight appointed District Courts. Corporate information on the companies registered in the Commercial Register such as business name, address, authorized representatives, registered capital and certain others can be found online at the website



[www.orsr.sk](http://www.orsr.sk) (the online data is not sufficient for legal purposes). In general, if an application to register a company in the Commercial Register fulfils all of the requirements, and all of the necessary documents are supplied, then the company is registered within two working days of the application being filed.

### 3. Governance, Regulation and Ongoing Maintenance

#### Brief summary of regulation of each type and ongoing maintenance; reporting requirements

Corporate governance is vested in the company's bodies and varies by the type and size of the company. For the capital companies, the supreme body is always the general meeting of its shareholders.

The supreme body of a Slovak **LLC** is its general meeting, which decides on the most important company matters.

The company's day-to-day business and representation is ensured by a statutory body consisting of one or more executive directors. The executive directors are entitled to act to the full extent on behalf of the company. If more executive directors are appointed, they may act individually or jointly (they do not formally constitute a board (there is no board of directors in a LLC), but each of them is the statutory body). The executive director of a company may only be a natural person who is not registered as an obliged party in the Register of issued authorizations to perform execution at the time of registration to the Commercial register. The executive director's right to act on behalf of the company may be limited in the founding document, but in principle any limitations are ineffective vis-à-vis third parties. The limitation of the statutory body shall not be more registered in the Commercial register of the company.

Generally, if the executive directors breach their duties they are jointly and severally liable to the company, unless they prove that they acted in good faith, with professional care and in the company's interests.

A supervisory board (consisting of at least three members) may be established voluntarily.

Executive directors must act with due diligence and care and follow the principles and resolutions passed by the company's general meeting in compliance with the law and the founding documents. They may not disclose sensitive and confidential information to third parties. If they breach these obligations, they are personally liable for all damage caused by the breach. They must also respect the non-competition clause envisaged by the Commercial Code, which may be extended by the founding documents.

The bodies of a **JSC** are similar to other European joint stock companies, with a general meeting as the supreme body, board of directors as the executive body, and an overseeing supervisory board.

Major corporate matters can only be decided by the general meeting. The powers of the board of directors, as a company's statutory body, are laid down in the articles of association. The shareholders exercise control over the members of the board of directors through the general meeting and indirectly through a supervisory board elected by and reporting to the general meeting. The board of directors has the power to decide all matters which are not specifically by law reserved for the general meeting, to care for the day-to-day business and to represent the company towards third parties.

The number of directors must be specified in the articles of association. Unless otherwise provided in the articles of association, each



director is authorized to act and sign on behalf of the company.

Generally, directors are jointly and severally liable to the company if they breach their obligations, unless they prove that their actions were in good faith, taken with professional care and in the company's interests.

Unlike in an LLC, the supervisory board is an obligatory body of a Slovak JSC. It must have at least three members and it supervises the activities of the board of directors and monitors the company's financial records.

As regards reporting requirements, the most common obligation is related to financial statements. The companies are obliged to deposit their financial statements in the central Register of Financial Statements in an electronic form. A company is obliged to deposit its financial statements by the deadline for submission of Corporate Income Tax Returns (31 March, or if the deadline is extended, not later than 30 June or 30 September). If the company fails to submit the financial statements in due time (no later than 9 months from the preparation of the financial statements) and is in delay with fulfilment of this obligation by more than 6 months, the court will, upon lapse in vain of a remedy period granted by the court, decide to cancel the company even without a proposal.

If a company meets the criteria for obligatory audit<sup>1</sup> of its financial statements, the company is obliged to file its annual report and an auditor's report on verification of the financial statements (including the auditor's report on verification of

compliance of the annual report with the financial statements ) with the Register of Financial Statements, within one year following the end of the accounting period for which the financial statements were prepared, at the latest.

### **Requirements applicable to local shareholding/directors**

There are no requirements or limitations in respect of nationality of the shareholders – they may be either a Slovak or foreign individual or company.

The board members may be either a Slovak or foreign individual or company (except for members of statutory bodies and supervisory bodies in a joint stock company or a limited liability company). Individuals must meet several requirements, for example, they must be 18 years of age, have a clean criminal record, consent with their registration, and fulfil other conditions imposed by law.

In respect of non-EU or non-OECD citizens appointed as the statutory bodies of the Slovak companies (executive directors, members of the BoD) a residence permit in Slovakia obtained for business purposes is required. Such requirement does not apply on the EU or OECD member states citizens.

### **Minority shareholders' rights and protection**

In general, under the Slovak Commercial Code, the misuse of a shareholders' rights, in particular misuse of a majority or a minority of votes in a company is prohibited.

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<sup>1</sup> The Financial Statements must be approved by an auditor if the company fulfils, in the period for which the Financial Statements are prepared, and in the period preceding the period for which the Financial Statements are prepared, at least two of following conditions for each period:

- the total value of the company's property is more than €2,000,000;
- net turnover is more than €4,000,000;
- the average number of employees is more than 30.



In the case of an LLC, Slovak law does not specify majority/minority shareholders nor grant efficient protection to minority shareholders. The Slovak Commercial Code grants specific rights to shareholder(s) whose contribution amounts to at least 10% of the registered capital. Such shareholder(s):

- i) may request convening of a general meeting (however, other shareholders are not obliged to participate in the general meeting), or
- ii) may propose a voting for a specific resolution outside general meeting.

Minority shareholders protect their interests also through exercise of general shareholder's rights that the Slovak Commercial Code grants to all shareholders (right to be informed by executive directors, right to demand cancellation of a resolution of a general meeting if statutory or agreed conditions were breached, etc.).

Another form of protection of a minority shareholder is the fact that any change to the founding document that extends the obligations of shareholders or limits or restricts the rights of shareholders must be approved by all shareholders that are affected by such change.

As regards a JSC, the general rule is that no shareholder can exercise its right to the detriment of another shareholder's rights and legitimate interests and that the company must treat every shareholder equally.

Similarly to an LLC, the Slovak Commercial Code specifies qualified shareholders and grants them specific rights. These qualified shareholders are defined as having at least 5% of the registered capital. Such shareholder(s):

- i) may request the convening of a general meeting (however, other shareholders are not obliged to participate in the general meeting);

- ii) may request that a specific point be added to the general meeting's agenda;

- iii) may request the supervisory board to review actions of the board of directors;

- iv) may request the board of directors to claim the payment of the outstanding part of the issue price from shareholders in default,

- v) may request the board of directors to claim from shareholders the restitution of performance provided contrary to the law and

- vi) other.

In addition, similarly to an LLC, the minority shareholders in a JSC can, however, use for protection general rights that the Slovak Commercial Code grants to all shareholders (right to be informed by executive directors, right to demand cancellation of a resolution of a general meeting if statutory or agreed conditions were breached, etc.).

#### **4. Foreign Investment, Thin Capitalization, Residency and Material Visa Restrictions**

##### **No significant barriers to entry for an offshore party**

There are no significant barriers for an offshore party to be a shareholder in the above company types. However, some restrictions may apply to certain types of businesses (e.g., certain regulated activities may be reserved for Slovak or EU nationals or nationals of a country which has concluded a reciprocal treaty with Slovakia).

##### **Capitalization obligations**

The capital requirements for an LLC are set out under Section 1.1.1 of this summary and the capital requirements for a JSC are set out under Section 1.1.2.

Apart from the minimum registered capital, there is another requirement, which is the



creation of a reserve fund. A reserve fund is obligatorily created by an LLC and a JSC from profit in the current accounting period, as shown in the approved individual annual financial statements. In the case of an LLC, the company is obliged to create it from net profit reported in the annual financial statements for the first year of the company's profitability, namely in an amount of at least 5% of net profit but no more than 10% of registered capital. In the case of a JSC, the company creates a reserve fund in the amount of at least 10% of the registered capital upon its incorporation. A JSC is obliged to supplement this fund annually by a sum determined in the articles of association, but at least in the amount of 10% of the net profit reported in the annual financial statements, until the reserve fund attains the amount determined in the articles of association, but at least the amount of 20% of registered capital.

The Slovak Commercial Code also defines specific limitations for companies that are considered to be "in crisis". A company is in crisis if it is technically bankrupt or there is a threat of bankruptcy in its respect, or a company during the period between its dissolution and its entry into liquidation. A company is **bankrupt** if it has negative equity or is insolvent and there is a **threat of bankruptcy**, if the ratio of its equity and liabilities is less than 8 to 100. The threat of bankruptcy is not directly connected with the immediate threat of insolvency or restructuring proceedings, but it is connected with several consequences. The main consequence or limitation is that all payments received from shareholders, statutory representatives and related parties, which the company received during its crisis or before the crisis with maturity extended during the crisis, cannot be returned to these parties before it overcomes the crisis. Moreover, even with the potential settlement of liabilities, the company cannot be in crisis again.

The payments received during the crisis are considered to be payments replacing the company's own resources.

### Special business or investment visa issues

Citizens of the EU/EEA/Switzerland (hereinafter jointly "EU citizen") do not need any special permit to live and work in Slovakia. An EU citizen who is the holder of a valid identity card or travel document is entitled, without any further conditions or formalities, to reside in Slovakia for three months from his/her entry into Slovakia. If the EU citizen resides in Slovakia for more than three months he/she is obliged to apply for registration of residence in Slovakia. An application for the registration of residence must be filed in an official form in person at a police department within 30 days from the lapse of three months from the entry into Slovakia.

A third country national may apply for one of the following types of residence: i) temporary residence, ii) permanent residence and iii) tolerated residence. Temporary residence can be granted for one of the purposes listed in the Act on Residence of Foreigners (e.g., employment, study, family reunion). A permanent residence permit entails foreign nationals to long-term residence in Slovakia as well as journeys abroad and back. It is a more stable type of residence, which is granted to foreign nationals for a longer period than temporary residence. Foreign nationals with a permanent residence permit enjoy the same rights and duties as all citizens of Slovakia in most areas of life (e.g., employment, health care, social affairs, and public life on the regional level). Tolerated residence is a special type of residence, which can be granted to a foreign national exceptionally for a short time period in order to overcome a specific situation.





While the employment of an EU citizen in Slovakia is easy and simple, a third country national may be employed in Slovakia only under specific conditions, such as if he/she: i) is an EU Blue Card holder, ii) was granted temporary residence for the purpose of employment on the basis of a confirmation on the possibility to fill in a vacancy – a single permit, iii) was granted a work permit and temporary residence for the purpose of employment, iv) was granted a work permit and temporary residence for the purpose of family reunion within the first 12 months from being granted the residence, v) was granted a work permit and temporary residence of a third country national with acknowledged long-term residence in another EU Member State within the first 12 months from being granted the residence and vi) other.

#### **Restrictions on remitting funds outside of the jurisdictions (withholdings, etc.)**

Dividends from profits generated as from 2017 and paid to an entity or an individual resident in a country that has not concluded a tax treaty with Slovakia are subject to a 35% withholding tax. Dividends distributed by a Slovak resident entity (as from 2017 profits) to an entity residing in a country that has concluded a tax treaty with Slovakia is exempt from a withholding tax. Dividends distributed by a Slovak resident entity (from 2017 profits) to individuals residing in Slovakia or a country that has concluded a tax treaty with Slovakia are subject to a 7% withholding tax (the rate may be modified by the tax treaty).

Interest paid to a non-resident entity is subject to a 19% withholding tax (the rate can be reduced by a tax treaty or exempt under EU legislation). A 35% withholding tax applies if the payment is carried out to a resident of a country

without a tax treaty. The same applies for royalties.

*This memorandum is for information purposes only.*

*Under no account can it be considered as either a legal opinion or advice on how to proceed in particular cases or on how to assess them. If you need any further information on the issues covered by this memorandum, please contact Mr. Lubomir Lesko ([lesko@peterkapartners.sk](mailto:lesko@peterkapartners.sk)) or Mr. Jan Makara ([makara@peterkapartners.sk](mailto:makara@peterkapartners.sk)).*

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