## NOTICE TO ALL HUMAN RESOURCES MANAGERS AND STAFF: The New I-9 Form Has Been Announced By USCIS!

BREAKING FORM I-9 NEWS: U.S. Citizenship and Immigration Services (USCIS) published a revised Employment Eligibility Verification Form I-9 for use. All employers are required to complete a Form I-9 for each employee hired in the United States.

Improvements to Form I-9 include new fields, reformatting to reduce errors, and clearer instructions to both employees and employers. The Department of Homeland Security (DHS) has published a Notice in the Federal Register informing employers about the new Form I-9.

Effective 03/08/13: Employers should begin using the newly revised Form I-9 (Rev. 03/08/13)N for all new hires and reverifications. Employers may continue to use previously accepted revisions (Rev.02/02/09)N and (Rev. 08/07/09) Y until May 7, 2013.

After May 7, 2013, employers must only use Form I-9 (Rev. 03/08/13)N.

The revision date of the Form I-9 is printed on the lower left corner of the form. Employers should not complete a new Form I-9 for current employees if a properly completed Form I-9 is already on file.

A Spanish version of Form I-9 (Rev. 03/08/13)N is available on the USCIS website for use in Puerto Rico only. Spanish-speaking employers and employees in the 50 states, Washington, D.C., and other U.S. territories may use the Spanish version for reference, but must always complete the English version of the form.

The revised forms are available in English and Spanish online at <u>www.uscis.gov.</u>

For Detailed Information on the New I-9 Form, Please Click Here . . .

http://www.visaserveblog.com/tp-130308194158/post-130308194815/IntroductionoftheRevisedEmploymentEligibilityVerificationF orm.pdf?utm\_source=form+I-9&utm\_campaign=NEW+FORM+I-9&utm\_medium=email

For Detailed Information on the USCIS Revision of I-9 Form, Please Click Here . . .

http://www.visaserveblog.com/tp-130308194158/post-130308194815/uscisrevisesemploymenteligibilityverficationformi-9.pdf?utm\_source=form+I-9&utm\_campaign=NEW+FORM+I-9&utm\_medium=email





VISASERVE Plaza 487 Goffle Road Ridgewood, NJ 07450 Tel: 201.670.0006 Fax: 201.670.0009 info@visaserve.com www.visaserve.com & www.visaserve-entertainment.com The Nachman Phulwani Zimovcak (NPZ) Law Group continues to be extensively involved in Form I-9 Training for Employers (and their HR Staff), assisting employers with self and third-party audits, assisting Employers with ICE Investigations, litigating I-9 cases before the Administrative Law Judge to seek mitigation of I-9 Form penalties.

For additional information about our Firm's I-9 or employment verification law services or for burgeoning information about the "NEW I-9 FORM", please feel free to e-mail us at info@visaserve.com or you can contact us at:

U.S. Immigration & Nationality Law Division Nachman, Phulwani, Zimovcak (NPZ) Law Group Visaserve Plaza 487 Goffle Road Ridgewood, New Jersey 07450 Phone: 201-670-0006 (x100) Facsimile: 201-670-0009 Check out our website at www.visaserve.com



VISASERVE Plaza 487 Goffle Road Ridgewood, NJ 07450 Tel: 201.670.0006 Fax: 201.670.0009 info@visaserve.com www.visaserve.com & www.visaserve-entertainment.com