

[LETTERHEAD]

[Addressee]

Dear \_\_\_\_\_:

You have requested this certification letter from the undersigned in connection with a proposal to retain \_\_\_\_\_ as a consultant to provide consultant services for sales of \_\_\_\_\_ to \_\_\_\_\_ (or "Company").

In this connection, each of the undersigned represents, warrants and certifies as follows:

1. [State relationship of party to Government Official].
2. Each of the undersigned represents and warrants that no officer or employee of \_\_\_\_\_ is an officer or employee of the \_\_\_\_\_ Government or any agency, department or instrumentality thereof, or is an official of a \_\_\_\_\_ political party or candidate for foreign political office.
3. Neither \_\_\_\_\_ nor any owner, officer or employee of \_\_\_\_\_ has any business or financial relationship with a current member of the \_\_\_\_\_ Government or any agency, department or instrumentality thereof, that is involved in the decision-making process related to the award of \_\_\_\_\_ Government contracts.
4. In providing consultant services to \_\_\_\_\_, \_\_\_\_\_ will act as a true consultant, and will not engage in intermediation, promotional or solicitation activities with \_\_\_\_\_ government customers.
5. Mr. \_\_\_\_\_ specifically represents and warrants that his **[familial relationship]**, in connection with his duties as a Member of **[Government body]** has confirmed to \_\_\_\_\_ that he will not use his position (i) to induce or influence, on behalf of \_\_\_\_\_, the award of business from the \_\_\_\_\_ Government or any department, agency or instrumentality thereof.
6. In the event the representations and warranties herein change at any time, \_\_\_\_\_ and the undersigned covenant to provide prior written notice to the Company of any such proposed change. In the event the representations and warranties herein are or become inaccurate or are breached, or the covenants are not implemented, \_\_\_\_\_ agrees that its compensation shall be forfeited or, if paid, returned to \_\_\_\_\_.

**ACKNOWLEDGEMENT:**

The undersigned acknowledge and represent that each is duly authorized to certify compliance with the foregoing.

\_\_\_\_\_  
(On behalf of \_\_\_\_\_)