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**BANKRUPTCY INTAKE FORM**

**Instructions:** *This form is designed to give our office a very basic idea of your financial situation. If we determine bankruptcy is the best option for you, we will ask you to complete a more comprehensive questionnaire. Please complete this form and bring it with you to your appointment with our office. Please also bring the following documents: Tax returns for the past 3 years (if available), Pay stubs for the past 6 months (if available).*

*Upon completion, you may fax the form with a cover sheet with my name on it to **646-619-4184** or you may email the form to [anna@carleyandlustlaw.com](mailto:anna@carleyandlustlaw.com). This is the form that I would complete at an initial consultation with you. Due to everyone's complex schedules these days, I offer this to make the process as easy as possible for you. You are hereby advised, that the filling out of this form does not automatically mean that I will represent you in your matter.*

**Have you Consulted for Bankruptcy Before?** \_\_\_\_\_  
**Filed Bankruptcy Before?** \_\_\_\_\_

Circle how you heard of us:    Internet                      Referral                      Newspaper                      Other

**Primary Reason for Filing:** *(circle ALL those that apply)*

Business Failure	Divorce	Accident/Illness	Job Loss/Income Reduction
Foreclosure	Lawsuit	Garnishment	Other

**Assets**

Primary Residence	Second Home (if applicable)
Fair Market Value:	Fair Market Value:
Total Amount owed:	Total Amount owed:
Monthly payment:	Monthly payment:
Are you behind?: Y N Amount behind:	Are you behind?: Y N Amount behind:

Car #1	Car #2
Fair Market Value:	Fair Market Value:
Total Amount owed:	Total Amount owed:
Monthly payment:	Monthly payment:

Are you behind?: Y N Amount behind:	Are you behind?: Y N Amount behind:
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<b>Debts:</b>	<b>Income:</b>
Tax debt (type and year):	All income for the past 6 months and divide by 6
Child support/Alimony:	Husband \$ _____ /mo.
Unsecured debt (credit cards, etc.):	Wife \$ _____ /mo.
Other (explain):	No. of people living in your home (incl. you) _____

**Expenses:** (averaged over past six months)

Rent/Mortgages:	\$
Electric/Gas:	\$
Water	\$
Phone:	\$
Cable:	\$
Food:	\$
Health Insurance	\$
Out-of-Pocket Meds:	\$
Car 1 Payment:	\$
Car 2 Payment:	\$
Car Insurance	\$
Fuel:	\$
Other:	\$
<b>TOTAL</b>	<b>\$</b>

	<b>NO</b>	<b>YES</b>
Have you transferred/sold assets >\$1000 in last 2 years?		
Are you expecting a tax refund this year?		
Are there any co-signors on any of your accounts?		
Are you suing anyone? (Ie, Work Comp, etc)		

**Has any of the following occurred in the past 90 DAYS?**

- 1) \$600 or more of wages garnished?
- 2) \$600 or more of bank account money taken?
- 3) Judgment lien entered against you or lien on home?

If you answered yes on any of the above, please explain(who/how much/when):

**WE FILE 2 TYPES OF CONSUMER BANKRUPTCY: Which do you prefer?**

- Ch 7 - Remove debt forever!**
- Ch 13 - Consolidate & Repay over 3-5 years.**

**BANKRUPTCY TIME LINE**

Retain	File	341 creditors meeting	Objections	Discharge
\$100	Paid in Full	30 days	60 days	90-120 days